



RENTAL AGREEMENT for the Eston & District Community Complex

Renters Name: _____

Phone Number: _____

Date Signed: _____

Date of Rental: _____

Rental Start Time: _____

Rental End Time: _____

Item	# of Items	Price	# of Items Rented
Chairs	150	Included in Rental	
Bar Jiggers	12		
Projector	1		
Beer Tubs	4		
Round Tables 5ft diameter	25		
Risers	12		
Lions Tables 8ft x 2ft	20		
Cotton Candy Machine	1	Donations accepted.	
Popcorn Machine	1		

Ice Rental	Hourly	Half-Day (Up to 4 hours)	Full Day
Rec Hockey & Other	\$135	\$380	\$900
Minor Hockey	\$120	\$340	\$790
Curling Ice	\$120	\$340	\$700
Annual Rec Hockey Team Fee	\$3,500		
Annual Rambler Hockey Fee	\$8,232		

All prices include GST.

Room or Facility	Hourly	Half-Day (Up to 4 hours)	Full Day	Total:
Bowling Alley	\$40	\$115	\$160	
Kitchen	\$30	\$85	\$120	
Mezzanine	\$50	\$100	\$200	
Board Room	\$10	\$50	\$85	
Hockey Arena - No Ice <i>(includes lobby)</i>	\$125	\$250	\$500	
Curling Lobby	\$30	\$85	\$120	
Curling Rink <i>(includes lobby)</i>	\$100	\$280	\$400	
Hall <i>(includes lobby)</i>	\$75	\$210	\$300	
Entire Complex - Without Ice	\$375	\$1,050	\$1,500	
Entire Complex - With Ice	\$500	\$1,400	\$2,000	
Grand Total:				\$

- All commercial or private functions will be charged for the use of the complex and fairgrounds.
- Any RM of Snipe Lake, Town of Eston, community group, and fundraising events will not be charged provided the events/activity benefits the community.
 - However, all groups will be charged for ice rentals.
 - Town of Eston and RM Snipe Lake events/activities are exempt from damage deposits.

Please see reverse for details.



Please initial the option that best describes the rental.

I hereby confirm that the rental will be run by a private/commercial organization. _____ (Initial)

I hereby confirm that the rental will be run by a community/town/RM group. _____ (Initial)

I hereby agree to the below policy;

- Set up and tear down of a room/facility is the responsibility of the renter.
 - Tear down of large events must be completed by 2:00 pm the following day, unless additional time is approved by the Recreation Director.
- Large events will be granted access to the room/facility 24 hours prior to event occurring. Additional time will be granted based on availability of facility and staff.
- All spaces and materials used will be replaced in the same location they were found. In addition, all spaces and materials will be left in a clean, tidy and ready to re-rent manner.
 - Bar jiggers must be returned to their bucket within the mezzanine bar, in a clean state.
 - Renting of the projector will be determined based on availability.
- Any permits required will be the responsibility of the renter. The renter must notify the Recreation Director once the permits are in place.
- Any liabilities that may occur will be the responsibility of the renter, and will not fall onto the Eston & District Recreation Board.
- Payments must be completed no later than two business days after rental takes place.
- A damage deposit cheque is necessary prior to rental occurring for the following groups and rooms;
 - Mezzanine - \$200 (excluding meetings)
 - Hockey Arena - \$500
 - Hall - \$300
 - Rec Hockey Tournaments - \$900
 - Curling Rink - \$400
- A walk through will be done by the Recreation Director to determine if items were damaged.
 - If items were damaged, the Recreation Director will cash the damage deposit cheque to repair items and reimburse the renter the remainder of the cheque.
 - If items are not damaged, the Recreation Director will return the cheque to the renter upon receiving payment.

Renter

Total: \$ _____

Signature: _____

Recreation Director

Signature: _____

Date: _____

Paid: _____

Damage Deposit Total: _____

Damage Deposit Collected: _____

Damage Deposit Returned: _____