



## Bylaw 2020-2 Fire Services Bylaw

That Bylaw 2020-2 for the purpose of entering into an agreement to govern the Eston & District Fire Committee and governing the Eston & District Fire Department.

The Council for the Town of Eston in the Province of Saskatchewan enacts Bylaw 2020-2 as follows:

### 1. Short Title

- 1.1. This bylaw may be cited as the Fire Services Bylaw.

### 2. Purpose

- 2.1. The Eston & District Fire Department will extinguish fires, investigate the cause of fires, carry out fire protection programs, train firefighters and may respond to other emergency situations.

### 3. Definitions

- 3.1. "Town" shall mean the Town of Eston
- 3.2. "RM" shall mean Rural Municipalities
- 3.3. "Committee" shall mean The Eston & District Fire Committee
- 3.4. "Council" means the member municipalities of this Fire Services Bylaw
- 3.5. "Department" means the Eston & District Fire Department
- 3.6. "Member" includes rate payers and/or residents of the Fire Service Area
- 3.7. "Non-Member" includes non-rate payers and/or non-residents of the Fire Service Area
- 3.8. "Appointed Member" shall mean the annually appointed Chief, Deputy and Captains
- 3.9. "Chief" means the Fire Chief of the Eston & District Fire Department
- 3.10. "Fire Service Area" shall mean all sections within the boundaries of all member municipalities of The Eston & District Fire Committee
- 3.11. "Services" shall mean fire protection services, including fire suppression, dangerous goods/hazardous materials services, rescue services, and emergency medical services
- 3.12. "Fire Administrator" shall mean the staff member that administers the Eston & District Fire Committee

### 4. Composition of the Committee

- 4.1. The Committee shall consist of eight voting members appointed by resolution of the Town and RM as follows:
  - 4.1.1. One member from the RM of Lacadena No.228
  - 4.1.2. One member from the RM of Newcombe No.260
  - 4.1.3. Three members from the RM of Snipe Lake No.259
  - 4.1.4. Three members from the Town of Eston
- 4.2. Appointment of Chief, Deputy and Captains shall be appointed annually by the member municipalities at their last meeting of the year, with recommendations coming from the Fire Chief.
- 4.3. The committee may be increased or decreased at the discretion of the member municipalities

### 5. Meetings

- 5.1. The Committee shall elect a Chairperson and Vice-Chairperson at their last meeting of the year.
- 5.2. Appointments for Fire Chief, Deputy Fire Chief and Captains will be made annually at the last meeting of the year
- 5.3. The Eston & District Fire Committee shall meet at least twice annually

- 5.4. The Fire Administrator will provide twenty-four (24) hours' notice of any change to the date, time or location, or of cancellation of a scheduled meeting to all members not present when the decision to change or cancel was made.
- 5.5. A minimum of 5 members are required to have quorum for a meeting

## **6. Powers and Duties of the Committee**

- 6.1. The Committee is directly accountable to the councils of the Town and the RM
- 6.2. The Committee shall review and help establish annual priorities, long term goals and budget
- 6.3. The Committee shall annually recommend:
  - 6.3.1. Fees for Eston & District Fire Department services for Members and Non-members of the Fire Service Area.
    - 6.3.1.1. Vehicles/Automobiles – (any vehicle listed in *The Automobile Accident Insurance Act, The All Terrain Vehicles Act, The Traffic Safety Act, the Snowmobile Act, and the Highways and Transportation Act*) Fees for services will be charged to the vehicle/property owner or their insurer(s) including but not limited to all motor vehicle collisions, Jaws of Life services, vehicle fires and/or fires cause by a vehicle fire occurring within the Fire Service Area and all other areas to which the Eston & District Fire Department responds and/or provides services.
  - 6.3.2. Remuneration rates
  - 6.3.3. Equipment rates
  - 6.3.4. Personnel rates and per diem
- 6.4. No Committee member shall release or otherwise make public any information considered at a closed meeting, including discussion of the content of such a meeting with persons other than with members of council or civic staff privy to that information:
  - 6.4.1. Unless authorized by the Committee; or
  - 6.4.2. Until the matter is included on a public agenda
- 6.5. The Town of Eston shall:
  - 6.5.1. Appoint a Fire Administrator
  - 6.5.2. Administer duties of the Eston & District Fire Department payments, expenditures, prepare a yearly statement of revenue and expenditure for each member municipality and insurance.

## **7. Powers and Duties of the Fire Chief**

- 7.1. The Chief shall be responsible for administering and enforcing the *Saskatchewan Fire Safety Act*, its regulations, and the National Fire Code as the local assistant for the fire services area.
- 7.2. The Chief shall be responsible for leading the administration and operations of the Department, including:
  - 7.2.1. Training personnel
  - 7.2.2. Upholding the standards of the *Eston and District Fire Department Personnel Policy Manual*
  - 7.2.3. Safeguarding and maintaining the property of the Department
  - 7.2.4. Reporting to the Committee and fire commissioner as required.
  - 7.2.5. Work with Committee to set annual budget, priorities, and long term strategic plans.
- 7.3. The Chief shall have full operational control of all equipment and personnel.
- 7.4. The Chief shall appoint as many volunteer firefighters as required in accordance with the standards of the *Eston and District Fire Department Personnel Policy Manual*

**8. Capital Contributions**

8.1. All capital costs of purchasing vehicles, equipment and storage shall be shared as follows:

<b>Member Municipality</b>	<b>Sections</b>	<b>% Share</b>
The RM of Lacadena No.228	132	8.8%
The RM of Newcombe No.260	144	9.6%
The RM of Snipe Lake No. 259	612	40.8%
The Town of Eston	*	40.8%
<b>Total</b>	<b>888</b>	<b>100.00%</b>

The above formula is calculated by the percentage of total sections of land in which this agreement covers.

Note: That the Town of Eston shares are equal to the RM of Snipe Lake No.259 shares.

**9. Terms**

- 9.1. This Bylaw shall come into force on the day of its final passing.
- 9.2. Fire Services Bylaw 2018-11 is hereby repealed.

\_\_\_\_\_  
Mayor

[SEAL]

\_\_\_\_\_  
Administrator

A certified true copy of Bylaw 2020-2 adopted by resolution of Council of the Town of Eston on February 26, 2020.

\_\_\_\_\_  
Administrator