



Bylaw 2020-08

## Water and Sewer Services Bylaw

A bylaw of the Town of Eston, in the province of Saskatchewan, under the authority of Section 23 of *The Municipalities Act*, for the purposes of establishing rates for water and sewer services in the Town of Eston.

The Council of the Town of Eston in the Province of Saskatchewan enacts as follows:

1) Short Title

- a) This bylaw may be cited as the Water and Sewer Services Bylaw.

2) Definitions

- a) "Commercial and Industrial Dwelling" means a unit or units constructed to conduct manufacturing, wholesale, retail, or service trade.
- b) "Dwelling" means a residential, commercial, industrial, or institutional building located within the Town. Where a parcel of land or a building contains one or more portions or units, which may be occupied separately and are each connected to the water supply or separately metered, then each such portion shall be a dwelling.
- c) "Institutional Dwelling" means a unit or units based primarily to provide public services, including but not limited to schools, hospitals, Senior Care Homes, and local, provincial and federal government buildings.
- d) "Owner" means the assessed property owner or authorized representative according to the records of the Town.
- a) "Residential Dwelling" means a unit or units constructed for habitation by one or more people and includes any of:
  - i) A single detached building
  - ii) A duplex building
  - iii) A multiple unit dwelling
  - iv) An apartment dwelling
  - i) A mobile home dwelling
- e) "Town" means the Town of Eston in the province of Saskatchewan
- f) "Tamper" means to intentionally alter, remove, or destroy

2) Service Connections

- a) Residents may apply in writing to the Town of Eston to request water and sewer service pipes be connected to their dwelling within the Town of Eston.
- b) The Town is responsible for costs related to the installation and maintenance of the water and sewer lines to the property line. The property owner is responsible for costs related to the installation and maintenance of the water and sewer lines past the property line.
- c) In accordance with section 27 of *The Municipalities Act*, Town employees shall be allowed access to service connections and water meters for servicing, replacing, reading, or removing the meter. The Town will give the Owner sufficient notice of a minimum of 24 hours.

3) Water Meters

- a) The Town shall install a water meter on the service pipe connected to each dwelling that receives water from the Town of Eston.
- b) Water meters are property of the Town of Eston and may not be tampered with. Maintenance of the water meter is the responsibility of the Town of Eston.
- c) The Town shall collect a refundable deposit from the owner of each dwelling where a meter has been installed, according to the rate set out in Schedule A attached to and forming part of this bylaw.
- d) Any owner who has a previously unpaid water meter account shall pay that amount in full before service is reactivated or provided at another location.
  - i) The Town may request a larger deposit as advance payment for water service where accounts are outstanding.

4) Service Charges

- a) The Town shall periodically charge the owner or occupant of all properties where there is an active water connection a monthly fee for infrastructure repair and maintenance and for water consumption according to the rates set out in Schedule A attached to and forming part of this bylaw.

5) Penalties

- a) Electronic payments are considered received by the Town on the date and time that notice is provided to the Town and the payment is deposited in the Town bank account.
- b) Charges remaining unpaid thirty (30) days after the billing period shall be assessed a penalty of two percent (2%) and an additional two percent (2%) compounded each month thereafter until the arrears are paid.

6) Delinquent Accounts

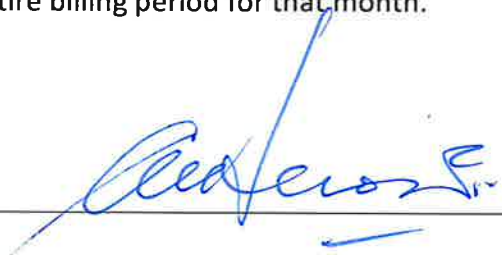
- a) When an account remains unpaid and the age of arrears greater than \$200 exceeds 60 days, the account becomes delinquent. Once this occurs, a 30-day notice is sent via registered letter to the property owner and any tenants who are set-up to receive a copy of the utility bills. This letter will contain:
  - i) Owner's name,
  - ii) Account number,
  - iii) Civic address attached to the account,
  - iv) Amount of arrears as of the date of the letter,
  - v) Date by which action must be taken, and
  - vi) Consequence of no action being taken.
- b) A final 15-day notice will be sent via registered letter if:
  - i) No action is taken by the customer, or
  - ii) If the customer does not adhere to their payment agreement.
- c) If no action is taken as of the due date of the 15-day notice, service will be disconnected. A registered letter will be sent informing the customer that they must pay the full amount owing on the account plus a reconnection fee, including additional fees and charges, before service is reconnected.
- d) If the amounts owing remain unpaid after an additional 30 days, the meter deposit will be applied to the balance owing and all remaining arrears will be transferred to the balance of the property tax account attached to the civic address.
- e) When wanting to reconnect water services after 6(d), the customer must pay twice the meter deposit and the reconnection fee before services is reconnected.
- f) The Delinquent Utility Account Procedure Flow Chart found in Appendix A, attached to and forming part of this bylaw, details the process and will be utilized for each account to which a 30-day notice was sent.


7) Repeal and Coming Into Force

- a) Bylaw 2018-06 Water and Sewer Rates Bylaw is hereby repealed.
- b) This Bylaw shall come into force on the first day of the month following receipt of approval from the Saskatchewan Municipal Board and apply to the entire billing period for that month.

Read a third time and adopted this 9 day of September 2020.



  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Chief Administrative Officer

A certified true copy of Bylaw 2020-08 adopted by resolution of Council of the Town of Eston on September 9, 2020.

  
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 Chief Administrative Officer

# Schedule A

## Water and Sewer Service Charges

### Connection Fees

Disconnection and Reconnection	\$50.00 flat rate
After Hours Additional Fee	\$50.00 per hour

### Meter Deposit

For a water line up to 1"	\$50.00 refundable
For a water line over 1"	\$150.00 refundable
Meter Testing	\$50.00 refundable*

*\*Deposits will not be refunded if the meter is determined to be properly functioning by the Town.*

### Water Consumption Rate

Treated	\$18.00 per 1000 gallons/ 4.55 cubic metre
Raw	\$15.00 per 1000 gallons/ 4.55 cubic metre
Commercial Bulk (Treated)	\$ 6.50 per cubic metre

### Infrastructure Fees (water and sewer)

That the infrastructure fee will increase annually by an additional \$10 per month per account as of January of each year for three (3) consecutive years. The rates will be as follows:

Year	Commercial, Industrial, and Institutional	Residential
2021	\$65.00 per month	\$45.00 per month
2022	\$75.00 per month	\$55.00 per month
2023	\$85.00 per month	\$65.00 per month

# Appendix A

## Delinquent Utility Account Procedure Flow Chart

